

# Aeronautical ground station radio licence application form – OfW586a

## Guidance for completing this form

### Who should use this form?

You may use this form to apply, amend or surrender an aeronautical ground station licence in the United Kingdom Isle of Man, Jersey and Guernsey or a platform in the UK Continental Shelf.

If you are making an application for an aeronautical radar ground station you should use form OfW593 or for an aeronautical navigational aid ground station use form OfW594.

### Conditions

To establish an Aeronautical Ground Radio Station, you must normally have:

- An equipment approval under the Air Navigation Order (ANO), issued by the CAA's Safety and Airspace Regulation Group (SARG);
- A frequency assignment, issued by the CAA's SARG; and
- An aeronautical radio licence under the Wireless Telegraphy Act 2006 ('the WT Act'), issued by Ofcom.

All three are required before you may establish or use any aeronautical ground station radio equipment. When making a new application, you may wish to check with SARG that the equipment is suitable. The frequency assignment and ANO approval will be issued by SARG and arrive together but the radio licence, issued by Ofcom, will arrive separately. This documentation is not transferable between legal entities.

### Communication preference

Where possible, all correspondence will be sent to licensees electronically.

If you do not wish to receive documents electronically, you must opt out by ticking the box against each contact.

### Completing this form

When completing this application please refer to the notes and complete in dark ink in **BLOCK CAPITALS**.

All fields are mandatory unless stated otherwise.

### Important

Ofcom makes regulations, which set out the fees for licences to use equipment issued under the WT Act. Further information about how we calculate your licence fees is available on the Ofcom website:

<https://www.ofcom.org.uk/manage-your-licence/radiocommunication-licences/aeronautical-licensing/licence-fees-calculator>

### How we use your data

We require this information to carry out our licensing duties under the Wireless Telegraphy Act 2006.

Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information and your corresponding right: [www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement](http://www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement)

When we receive an application for an aeronautical radio ground station licence, we share this form OfW586a with the CAA, as they need the information contained therein in order to perform their functions and enable you to establish your aeronautical ground radio station and to assess whether the installation can be approved under the ANO. The CAA SARG may contact you to obtain further details in support of your application.

In the case of a new application or a change in your payment contact details, you will also need to complete [form OfW586b](#) (new application payment contact details) and submit it to Ofcom along with this form OfW586a.

However, we will not share personal data that you provide in form OfW586b (therefore we collect this information separately).

## False representation statement

Articles 256 and 265 of the ANO provides that it is offence to make, with intent to deceive, any false representation for the purpose or procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render may face a fine, imprisonment or both.

## For licensing help contact:

Ofcom  
FAO Spectrum Licensing  
PO Box 1285  
Warrington  
WA1 9GL

Email: [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk)  
Website: [www.ofcom.org.uk/manage-your-licence](http://www.ofcom.org.uk/manage-your-licence)  
Phone: 020 7981 3131

## For frequency assignment and ANO approval assistance help contact:

Safety and Airspace Regulation Group  
Future Safety, Communications, Navigation and Surveillance

E-mail: [frequency.approval@caa.co.uk](mailto:frequency.approval@caa.co.uk)  
Website: [www.caa.co.uk/Commercial-industry/Airspace/Communication-navigation-and-surveillance/Aeronautical-radio-stations/](http://www.caa.co.uk/Commercial-industry/Airspace/Communication-navigation-and-surveillance/Aeronautical-radio-stations/)

## Radio interference

Since the operation of a new system may cause interference to existing users, your supplier may consider it necessary to carry out compatibility tests before you apply for your licence. Once installed and operating, your system must not cause undue interference to any other wireless telegraphy equipment. If it does, you may need to stop operating until the cause of the interference has been rectified. Ofcom cannot offer any protection against interference radiated by other authorised services, or by industrial, scientific and medical equipment; however, if you do experience interference, please contact us.

## Changes to licensee

WT Act Licences may not be transferred. The Licensee must give prior or immediate notice to Ofcom in writing of any change in the details of the name and/or address of the licensee.

## Changes to aeronautical equipment

The licensee must give prior notice of any change to equipment by completing this application. Please include a note in the 'Additional Information' section

on page 14 to indicate that the application is only for a change to equipment on an existing ANO Approval.

## Special events providing ATC or FIS services

If you wish to establish a special event requiring a temporary Air Traffic Control (ATC) service or a Flight Information Service (FIS), the nominated service provider must apply, using this form, at least 60 days before the event.

## ATC special events - ANO Article 180 approval fees

Fees are required by the CAA to cover ANO Article 180 Approvals for Special Events requiring any ATC services. The CAA will not process the applications until the initial charges, in accordance with The Scheme of Charges, have been received. If the processing of the application and carrying out of inspections/investigations exceed the application charge, the applicant can expect to pay additional charges in accordance with The Scheme of Charges. Charges are calculated in accordance with the CAA Scheme of Charges (Aerodrome Licensing and EASA certification and Aerodrome Air Traffic Services Regulation): [www.caa.co.uk/publications](http://www.caa.co.uk/publications).

If a member, or an employee, of the CAA is required to travel overseas in respect of this application you are advised to read the CAA scheme of charges to which this application relates to the section entitled 'Additional charges where the functions are performed outside of the United Kingdom'. All expenses incurred in pursuance of this application by travelling overseas will be payable by the applicant on demand.

If this application is withdrawn, a cancellation charge may be levied to reflect the work carried out by the CAA up to the point of cancellation. The CAA refund policy can be found at [www.caa.co.uk/refunds](http://www.caa.co.uk/refunds).

## Radio licence fees

The licence fee should only be paid to Ofcom after you have been invoiced. The licensee must pay the relevant fee as provided for by section 12 of the WT Act and the Regulations that have been made under that section. If you fail to pay the licence fee, Ofcom may revoke the licence.

A licence fee is applicable to each frequency applied for.

The fee for an aeronautical ground station licence is payable annually. Temporary licences are available for licences, whose annual fee is not less than £75. This fee is 1/12th of the annual fee for each month or part month, subject to a minimum fee of £20. Licence fees exceeding £20 will be rounded up to the nearest pound.

## Access and inspection

Civil Aviation Publication (CAP) 670 ([www.caa.co.uk/CAP670](http://www.caa.co.uk/CAP670)) describes the safety requirements for equipment providing Air Traffic Services (ATS) and Air Ground Communication Services (AGCS).

## Frequency assignment

Some frequencies are 'pre-assigned' and available for aeronautical ground stations for specific purposes. Most are subject to international coordination according to the process defined by the International Civil Aviation Authority (ICAO) Frequency Management Group and adopted for use within Europe. This may result in a delay of several weeks before a WT Act Licence and ANO Approval can be issued.

Frequency assignments other than those for offshore use (e.g. platforms) are generally protected within the Designated Operational Coverage (DOC) from co- and adjacent-channel interference. In more congested areas, it may be necessary to share a frequency or even accept some levels of interference depending on the nature of the aerodrome operations.

Offshore frequency assignments (e.g. on platforms) are protected within their DOC from co- and adjacent-channel interference when they are used for Traffic or Traffic /Logistic communications. RTF Operations, Area A to P Assignments, for Traffic/Logistics frequencies are used on a shared basis and interference must be tolerated.

Assignments for Operational Control and Recreational Aviation are generally assigned on a non-protected basis and shared between users. Frequencies for data links are assigned according to an ICAO plan and are not shared with any other stations providing analogue voice.

## Radio equipment use

For frequency management purposes, the CAA reserves the right to restrict the range of communication to limits lower than those requested, to change frequencies where necessary or revoke frequency allocations. Allocations of aeronautical ground station radio frequencies are for aeronautical use only. Frequencies can only be allocated for use within the UK Flight Information Region.

The Licensee must ensure that the Radio Equipment is constructed and used only in accordance with the provisions specified in the documentation issued by Ofcom and the CAA. Any proposed changes must be agreed with Ofcom and the CAA in advance and implemented only after the appropriate documentation has been varied and/or reissued accordingly.

The remainder of these guidance notes provide help on specific questions

## SECTION B - Customer details

### Question B.1a – Existing customers

If you already hold an Ofcom radio licence, you should write your Ofcom customer reference number in the box provided. Your customer reference number will be quoted in licence documentation or correspondence that we have previously sent to you.

### Question B.1b – Harmonising a licence

Ofcom can align invoices for similar licence products to one consolidated date. This makes invoicing and payments easier to manage. The conditions for harmonising a licence are:

- The licence must be under an existing customer reference number;
- Must be the same licence product;
- Must have identical payment terms (e.g. every 12 months);
- Must have an identical payment contact; and
- Must be no outstanding invoice against the licence.

### Question B.2 – All applicants

A licence can only be issued to a legal entity. You should complete the appropriate option provided or if these are not appropriate then provide your details under other legal entities. For a partnership, please give the full name of one partner and supply a list of all other partners. The main partner is also required to sign the declaration in Section E.

### Question B.3 – Registered charities

Registered charities may be eligible for a 50% reduction in licence costs if they have as the objective the safety of human life in an emergency.

### Question B.4 – Licensee address

If you are applying on behalf of a Limited Company, a Public Limited Company or a Registered Charity, the registered address of the organisation must be used. The licensee will receive all licensing documentation and correspondence.

### Question B.5 – Licence contact name and address

This can be an additional contact who should also receive licensing documentation and correspondence.

### Question B.6 – Third party contact

If the licence is being handled by a third-party contact such as a radio supplier, then this can be provided.

## SECTION C - Aeronautical ground station operational details

### Question C1 – Relevant region

You should specify one of the two region options only between UK and Crown Dependencies (including Isle of Man, Jersey and Guernsey). This is important for determining the correct fees between regions.

### Question C2 – Aeronautical ground station service

You should only select one of the available service options available between items 'a' to 'l'. The table below summarises the options and whether a Designated Coverage Area (DOC) is required for UK ground stations and fees where not dependent on a prescribed formula detailed in the fee regulations. The DOC further describes the protected airspace from other services. This is defined as radius (NM2) and height (ft) or by a defined area (a series of latitude and longitude coordinates) with height (ft).

Service	Section 'C' Option	Protected airspace:	UK Fees	Crown Dependency fees	Notes for DOC
A/G	C.2.a	Area or Circular DOC	Based on Area or Circular DOC	Annual fee is £100	Variable range (NM) or area (NM2); and Variable Height (ft)
AFIS	C.2.a				
TWR	C.2.a				
FIS	C.2.a				
ACC	C.2.b				
APP	C.2.c		Annual fee is £150		
ACARS	C.2.d	Area DOC	Based on Area DOC	Annual fee is £250	Variable area (NM2); and Variable Height (ft)
VDL	C.2.e				
VOLMET	C.2.f	Broadcast DOC	Based on Broadcast DOC	Annual fee is £150	Variable range (NM); and Variable Height (ft)
ATIS	C.2.f				
AS	C.2.g	Circular DOC	Annual fee is based on £117 per 8.33 kHz	Annual fee is £150	Range assumed = 5 NM; and height assumed below 100ft
GMC	C.2.g				
DATIS	C.2.g				
OPC	C.2.h	Circular DOC	Annual fee is based on £117 per 8.33 kHz	Annual fee is £250	Range assumed = 1 NM; and height assumed at ground level
Offshore	C.2.i	National unprotected assignment.	Annual fee is based on £117 per 8.33 kHz.	Annual fee is £250	Not required
Recreational Aviation	C.2.j	National unprotected assignment.	Annual fee is £75	Annual fee is £25	Not required
FIRE & EMERG	C.2.k	National unprotected assignment.	Annual fee is free	Annual fee is £25	Not required
High Frequency	C.2.l	National unprotected assignment.	Annual fee is £350	Annual fee is £350	Not required

Temporary licences attract a fee of 1/12 of the annual fee for each month or part month subject to a minimum of £25. Fees exceeding £25 will be rounded to the nearest £.

Many services for the United Kingdom require you to specify the DOC surrounding a transmitter in terms of range expressed in Nautical Miles (NM) and vertical height in multiples of 100ft. Where a service option permits multiple transmitters then this can be expressed as an area and vertical height in multiples of 100ft. These products are listed Area DOC, Broadcast DOC or Circular DOC in the above tables. Where this is not specified then the services do not require a DOC and have either a National protected or unprotected assignment.

Some Crown Dependency services may use a DOC to protect the airspace, but the fees are based on different principles to the UK. Therefore, the DOC is not used in determining the licence fee.

## SECTION D – Call sign and channel spacing

### Question D1 – Enter proposed aeronautical call sign

Aeronautical call signs must be agreed by CAA SARG. You may propose a suitable call sign, but the CAA reserves the right to amend this. CAP 413 provides information on 'Call signs for Aeronautical Stations'.

### Question D2 – Channel spacing

One of the channel spacing options should be ticked. This will be confirmed by the CAA when the frequency assignment is authorised.

## SECTION E – Designated Operational Coverage (DOC) Area

**This section requires either question E1 or E2 to be answered only.**

Protection of frequency assignments by frequency and distance is achieved through frequency and/or distance separation. Normally, the determining factor in frequency assignment planning is the risk of interference between two aircraft, operating within different DOC's at the closest point. The ground station is usually located well within the DOC area. The DOC area can be specified either as a circle or an irregular polygon using latitude and longitude coordinates. The protected airspace volume is the combination of the DOC area with altitude. The altitude is typically expressed as flight level measured in hundreds of feet (e.g. FL250 = 25,000 feet above sea level).

The preferred format for DOC and transmitter locations is for numerical values in latitude and longitude expressed in degrees, minutes and seconds. To convert decimal degrees, use the formula:

degrees = decimal degrees

minutes = [60 × (decimal degrees – degrees)]

seconds = 3,600 × (decimal degrees – degrees) – (60 × minutes)

As an example:

Decimal	51.1537°N	
Degrees	= 51	<b>51 N</b>
Minutes	= 60 x (51.1537 – 51.0)	<b>09</b>
Seconds	= 3600 x (51.1537 – 51.0) – (60 x 9)	<b>13.32</b>

Decimal	0.1821°W	
Degrees	= 0	<b>00 W</b>
Minutes	= 60 x (0.1821 – 0.0)	<b>10</b>
Seconds	= 3600 x (0.1821 – 0.0) – (60 x 10)	<b>55.56</b>

**Question E1 – Circular or Broadcast DOC**

This question should be completed for either ‘Circular’ or ‘Broadcast’ DOCs. The protected airspace is described as a round plane of points of equidistant (range) from the transmitter (the centre). It is completed by specifying its flight height. The ground station will always be at the centre of the DOC area and this should be entered in latitude and longitude.

**Question E2 – Area DOC**

This question should be completed for more sophisticated DOC areas. This could be a single area or multiple areas. Multiple areas should not overlap, and each should have a level flight height. The first table should be used to provide the positions of each transmitter should be specified by their latitude and longitude coordinates. You can use the space under ‘Additional Information’ at the back of the application to provide more transmitter details if needed.

The second table should be used to outline the DOC area specifying each position as a latitude and longitude coordinate. The table provides space for up to 20 positions but the space under ‘Additional Information’ at the back of the application can be used provide more positions if needed. It is also possible to provide multiple DOC areas. These should not overlap, and each area should have a level flight level so we can easily identify it.

**SECTION F – Equipment details**

**Question F1 – Equipment manufacturer and model**

The equipment manufacturer and model number is required for ANO approval.

**Question F2 – Power supply arrangements I**

The power supply arrangement is required for ANO approval.

**Question F3 – Antenna type**

The default antenna type we assume is omnidirectional, but you can specify the type if this is not correct.

**Question F4 – ERP radio power**

The default power value we assign is 5 Watts, but you can specify your requirement here if different.

**Question F5 – Number of transmit frequencies**

The default number of assignments is assumed to be 1. If you need more then you can enter the amount here.

**SECTION G – VHF and UHF Service details for permanent installation**

**Question G1 – Expected number of proposed aircraft movements and level of service required.**

You should enter the maximum number of movements expected per day or hour and tick any requested service levels.

**SECTION H – VHF and UHF Service details for Special Event installations**

**Question H1 – VHF and UHF Service details for special event installations**

You should enter the dates of the event, the maximum number of expected movements per day and per hour, and tick the level of service requested.

**SECTION I – ATC, FIS and AGCS applications only**

**Question I1 – Licence and certificate numbers of all proposed radio station operators**

For ATC, FIS and AGCS applications you should enter the name of any operators, their date of birth and for ‘Qualifications’ their licence/certificate numbers.

**Abbreviations**

A/G	Air-to-ground (communication service)
ACARS	Aircraft communications addressing and reporting system
ACC	Area control centre
AFIS	Aerodrome flight information service
APP	Approach control service
AS	Aerodrome surface communication
ATC	Air traffic control
ATIS	Aerodrome terminal information service
DATIS	Departure ATIS
FIRE	Fire (including emergency)
FIS	Flight information service
GMC	Ground movement control
HF	High frequency
OPC (OCC)	Operational control
SARG	Safety and Airspace Regulation Group
OS	Offshore fixed or mobile
RA (GA)	Recreational (general) aviation
TWR	Aerodrome control tower
VDL	Very high frequency data link
VOLMET	Meteorological information for aircraft in flight

## A. Application purpose

### A.1a Tick the purpose of this application :

New application. Please provide a completed [OfW586b application](#)

Amendment to an existing licence. Please answer question A1b

Surrender of an existing licence. Please answer question A1b

### A.1b Provide your existing licence number

### A.2 If you require a licence for less than 12 months (including Special Events), then indicate both the:

Start date (DDMMYYYY)

End date (DDMMYYYY)

### A.3 For Special Events only, please provide the name of event

## B. Applicant details

### B.1a Customer Reference Number (for existing licensees only):

You can harmonise the renewal date of your licence with the renewal date of an existing licence providing the conditions are met in the guidance.

### B.1b To harmonise a licence please provide:

Licence number of an existing licence          Required renewal date (DDMMYYYY)

### B.2 Who is the licence to be issued to?

A licence can only be issued to a legal entity (with the named person with contact details entered in question B.4).

Ofcom recognises the following types of entities and you should provide your name and answer any other details as appropriate to the legal entity:

**Individual or sole trader** (Please provide full name and go to Question B.3):

**Business partnership other than a limited company** (Please provide the full name and go to Question B.3):

**Registered Company (UK or non-UK)** (Please answer all parts and go to Question B.3):

Named person responsible for the licence

Full name of company

Company registration number

## B.2 (continued)

### Limited Liability Partnership (Please answer all parts, then go to question B.3)

Named partner who should be named on the licence

Full name of the limited liability partnership

Company registration number

### Unincorporated Association (Please answer all parts, then go to question B.3)

Named member who should be responsible for the licence

Full name of the unincorporated association

### Please specify other legal entity if not listed above (Please provide details, then go to question B.3)

Named person responsible for the licence

The full name of the legal entity (if different to above)

Company registration number (if appropriate)

## B.3 If a registered charity then please answer this question

Does the charity have as its object, the safety of human life in an emergency?

No

Yes. Now answer the following:

The full name of the registered charity

Charity registration number (if appropriate)

## B.4 Licensee contact details

- Companies should use the registered address from [Companies House](#)
- Registered charities should use the address from the [Charity Commission](#)

For all other Licensees, please use your main business address

Name

Trading name

Address

Telephone

Mobile

Email

Postcode

Country

Please tick here only to receive documents by post instead of electronically.

**B.5 Licence contact details (where different from above)**

Licensing documentation and correspondence will be sent to this address.

NB: This is the person who is responsible for the licence and will receive all important documents including:

- Validation notice (licence amendment reminder)
- Notice of Proposed Revocation (where applicable)
- Revocation notice (where applicable)
- Surrender letters

Name

Address

Telephone

Mobile

Email

Postcode

Country

Please tick here only to receive documents by post instead of electronically.

**B.6 If you are applying via a third party (e.g. radio supplier, consultant etc.) please complete the following:**

Name

Address

Telephone

Mobile

Email

Postcode

Country

Please tick here only to receive documents by post instead of electronically.

## C. Aeronautical ground station operational details

### C.1 Please tick the relevant region:

United Kingdom (including a platform in the UK Continental Shelf)

Crown Dependencies (including Isle of Man, Jersey and Guernsey)

### C.2 Please select one service type only from the available options 'a' to 'l' per application:

#### a. Air ground, aerodrome flight information service and tower

A/G

AFIS

TWR

#### b. Area control

ACC

FIS

#### c. Approach

APP

#### d. Aircraft communications addressing and reporting system

ACARS

#### e. Very high frequency data link

VDL

#### f. Aeronautical broadcast

VOLMET

ATIS

#### g. Aerodrome surface, ground movement control and departure ATIS

AS

GMC

DATIS

#### h. Operational control

OPC

#### i. Offshore (platform)

OS fixed service

OS mobile

If OS mobile, provide IMO number:

#### j. Recreational (general) aviation

RA

State type (e.g. microlight, balloon, glider, parachute):

#### k. Fire and emergency - (includes 121.5 MHz, 121.6 MHz & 123.1 MHz)

FIRE & EMERG

#### l. High frequency

HF

**Ensure that only one option has been selected otherwise the application may be returned**

For service option 'L' only, now complete sections D, F or (H and I), J and K

For all other service options now complete sections D, E, F, G or (H and I), J and K

## D. Proposed call sign and bandwidth requirement

### D.1 Enter proposed aeronautical call sign

### D.2 Channel spacing (tick one option only)

8.33 kHz

25 kHz

50 kHz (only available for Very High Frequency Data Link -VDL)

## E. Designated Operational Coverage (DOC) and transmitter locations

Answer either E.1 and all parts relating to 'Circular' or 'Broadcast' DOC or E.2 and all parts for an 'Area' DOC. Or an Area DOC provide:

### E.1 For a Circular or Broadcast Designated Operational Coverage only:

#### Transmitter details

Transmitter location (site name)

Latitude

Degrees Minutes Seconds

Longitude (select °E or °W)

Degrees Minutes Seconds

°N

Range NM

Flight level<sup>1</sup>

Note 1: **Flight Level** (FL) is defined as vertical altitude at standard pressure expressed in hundreds of feet.

If necessary, add any additional transmitter details in the space at the back of this form under '**Additional information**' in the same format as above.

### E.2 Area Designated Operational Coverage only:

#### Transmitter details

Transmitter location (site name)

Latitude

Degrees Minutes Seconds

Longitude (select °E or °W)

Degrees Minutes Seconds

°N

°N

°N

°N

°N

## E.2 (continued)

If the whole of the United Kingdom is required, then simply tick the United Kingdom option only.

Otherwise specify coordinates for each Designated Service Area. Multiple areas can be defined but should not overlap. Each Designated Service Area must have the same flight height.

### United Kingdom

	Latitude			Longitude (select °E or °W)			Flight level <sup>1</sup>
	Degrees	Minutes	Seconds	Degrees	Minutes	Seconds	
1		°N					<b>F L</b>
2		°N					<b>F L</b>
3		°N					<b>F L</b>
4		°N					<b>F L</b>
5		°N					<b>F L</b>
6		°N					<b>F L</b>
7		°N					<b>F L</b>
8		°N					<b>F L</b>
9		°N					<b>F L</b>
10		°N					<b>F L</b>
11		°N					<b>F L</b>
12		°N					<b>F L</b>
13		°N					<b>F L</b>
14		°N					<b>F L</b>
15		°N					<b>F L</b>
16		°N					<b>F L</b>
17		°N					<b>F L</b>
18		°N					<b>F L</b>
19		°N					<b>F L</b>
20		°N					<b>F L</b>

Note 1: **Flight Level (FL)** is defined as vertical altitude at standard pressure expressed in hundreds of feet.

If necessary, add any additional details in the space at the back of this form under '**Additional information**'.

## F. Ground station radio/transmitter equipment details

If not specified otherwise the Aeronautical Ground Station radio equipment will be licensed assuming 5 Watts erp using an omni-directional antenna.

### F.1 Equipment details (used for ANO approval)

Manufacturer Model

If necessary, add any additional details in the space at the back of this form under 'Additional information'.

### F.2 Power supply arrangements (used for ANO approval)

### F.3 Antenna type

Omni-directional

Other - please specify:

### F.4 ERP Radio power

Watts

### F.5 Required number of transmit frequencies (typically 1)

## G. VHF and UHF Service details for permanent installations

### G.1 Enter the expected number of proposed aircraft movements and level of service required:

Day(s)	Maximum number of movements expected per day	Maximum number of movements expected per hour	Tick the requested service level							
			Air traffic control				FIS	AGCS	OPC	OS
			APP	ADC	GMC	ATIS				
Saturday										
Sunday										
Weekday										

## H. VHF and UHF Service details for Special Event installations

### H.1 Enter the expected number of aircraft movements and the level of service requested:

Date (DDMMYYYY)	Maximum number of movements expected per day	Maximum number of movements expected per hour	Tick the requested service level						
			Air traffic control				AFIS	AGCS	OPC
			APP	ADC	GMC	ATIS			

## I. ATC, FIS and AGCS applications only

### I.1 Enter the licence and certificate numbers of all proposed radio station operators:

Name	Date of birth	Qualifications		
		Controller licence number	FISO licence number	ROCC certificate number

## J. Declaration

**By signing this form, I confirm that I have read and understood all the notes. Any information provided is correct and complete to the best of my knowledge and I have the authority to make this declaration and sign this application.**

I understand and accept that:

- The body (if any) I represent will be responsible for compliance with the licence and has the control and supervision of the station;
- It may be an offence to knowingly make a false statement in support of this application and may lead to the licence being refused or revoked under the Wireless Telegraphy Act;
- Ofcom will not give anyone my information except in accordance with the law;
- Ofcom may transfer my information to other countries in accordance with commitments entered into by Her Majesty's Government;
- Where I have provided an email address, I consent to receiving notifications, documents and correspondence in electronic form to that email address.

Full name

Position in organisation

Signature of applicant

Date of application (DDMMYYYY)

For self and partners (tick if applicable)

- Partnerships must be applied for by one partner signing 'for self and partners'. A director or authorised person must sign for public limited companies, limited companies and other legal entities;
- If the number of partners exceeds the space, then for each additional partner please provide the name and signature.

Partner 1 name

Partner 3 name

Partner 1 signature

Partner 3 signature

Partner 2 name

Partner 4 name

Partner 2 signature

Partner 4 signature

## Where to send this form

**Please do not include payment with this form, as you will be invoiced at a later date.**

If needed a member of the team will contact you to clarify any requirements of this application.

When you have completed this form you can submit this application in a number of ways:

- by pressing the 'Submit form' button below
- by emailing it as an attachment to our email address shown below, or;
- by posting it to the address shown below.

**Please use one method only**

### **Ofcom**

FAO Spectrum Licensing  
PO Box 1285  
Warrington  
WA1 9GL

**Allow 60 days from posting your application for receipt of your licence.**

If you need assistance, then please email [spectrum.licensing@ofcom.org.uk](mailto:spectrum.licensing@ofcom.org.uk).

There is also information available on our website at [www.ofcom.org.uk](http://www.ofcom.org.uk).

## Additional information (optional)