

# Community Digital Sound Programme (C-DSP) licence)

# Application form – Part A (public)

Name of applicant (i.e. the body corporate that will hold the licence):

Select Radio Limited

Proposed service name:

Select Radio

Radio multiplex service(s) on which the proposed C-DSP service is to be provided (note this must be a small-scale multiplex area either previously advertised or currently being advertised by Ofcom as shown in the multiplex licence advertisement)

South London

Public contact details (i.e. Contact name and/or company name, company address, telephone number(s) and email):

Thomas Marley, Select Radio Limited, 40C Trewsbury Road, London SE26 5DN. 07447533556 thomas@selectradioapp.com

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You should complete this form if you are applying for a community digital sound programme licence ("C-DSP"). You can find further information about C-DSP services in the <u>guidance notes for licensees</u> <u>and applicants</u>.

This application form is divided into two parts – Part A (which we will publish on our website) and Part B (which will be kept confidential). This document constitutes Part A; Part B of the application form is available on our website.

If you encounter any issues using these forms, please contact broadcast.licensing@ofcom.org.uk

# The purpose of this form

You should complete this form if you are applying for a Community Digital Sound Programme (C DSP) licence.

A digital sound programme service intended for broadcast by means of a local or small-scale radio multiplex service requires either a C-DSP licence or a local DSP licence. Ofcom's published guidance notes set out some of the key issues that potential applicants need to consider in deciding which type of licence is suitable for them. In summary, C-DSP services are not run for financial gain and are required to provide social gain. C-DSP licences therefore include strict conditions to ensure that happens, and provide less flexibility than a local DSP licence. However, they do provide access to capacity that small-scale radio multiplex service providers are required to reserve solely for C-DSP services.

A C-DSP licence will be required even if the same programme service is also provided on any other platforms (e.g. FM, satellite), as separate licences are required for those.

As noted above, small-scale radio multiplex services will have reserved capacity for C-DSP services. Issue of a C-DSP licence does not, however, guarantee carriage on a small-scale (or local) radio multiplex service. That is a matter for agreement between the C-DSP licensee and the multiplex service provider, and there may be more C-DSP licences issued in a locality than there are reserved slots on the small-scale radio multiplex service. Note that a C-DSP service does not necessarily have to broadcast using reserved capacity. It can use unreserved capacity on a small-scale radio multiplex service or capacity on a local radio multiplex service, again subject to agreement with the multiplex service provider.

An application for a C-DSP licence will be accepted only once Ofcom has advertised the licence for the small-scale radio multiplex service upon which the proposed C-DSP service is intended to be provided. There is no closing-date by which an application for a C-DSP licence must be submitted (i.e. it can be submitted at any time after the licence for the relevant small-scale radio multiplex licence has been advertised).

You can find further information about how to determine if a service requires a C-DSP licence in Section 2 of the guidance notes for applicants and licensees.

# **Provision of information**

Ofcom requires complete and accurate information to assess applications. This is so that we can assess your application against statutory criteria, consider whether those involved in the body applying for a licence are 'fit and proper' to hold a licence, and determine whether their involvement with other organisations disqualifies them from participation in a licence.

It is an offence under the Broadcasting Act 1996 (as amended) to provide false information or withhold relevant information during the application process, and may be grounds for revocation of a licence subsequently granted.

# Publication of information about applications and licensed services

Information provided in **Part A** of the application form will typically be published by Ofcom in our Monthly Radio Update publication the month following the submission of your application. This may take longer if the application is received late in the month. Information provided in **Part B** will not be published.

In submitting this application you agree that, should a licence be granted, Ofcom may publish contact details for the licensee (specified in Section 2 of Part B of the application form), which may include personal data, on the Ofcom website and/or in other relevant publications. If you have any questions about the information that we publish, or there are any changes to this information, you should contact the Broadcast Licensing team by email (broadcast licensing@ofcom.org.uk).

Ofcom considers issued C-DSP licences to be public documents and copies of licences will be made available to third parties on request albeit, other than the Key Commitments which are tailored to the service, C-DSP licences are standard form documents. A brief description of the licensed service will be published on the Ofcom website, along with the Key Commitments which form part of the licence.

Ofcom publishes a <u>monthly radio licensing update</u> which lists new services licensed, new applications, licences revoked, licence transfers, and changes to licensed services during the past month.

# **Data protection**

We require the information requested in this form in order to carry out our licensing duties under the Broadcasting Act 1990, Broadcasting Act 1996 and Communications Act 2003. Please see Ofcom's <u>General Privacy Statement</u> for further information about how Ofcom handles your personal information and your corresponding rights.

# Keeping up to date with broadcasting matters

We strongly recommend that the appropriate person at the applicant body signs up to receive Ofcom's regular email updates on broadcasting matters including notification when the Broadcast and On Demand Bulletin is published.

To sign up to receive these communications, you must visit the <a href="mailto:email updates">email updates</a> area of our website and select 'Broadcasting.'

# 2. Applicant's details

### About this section

In this section we are asking you for details about the applicant company. This must be a body corporate which is not profit distributing.

In the first part of this section, we are asking for basic details about the applicant. These include company registration number and contact information.

In the second part of this section we are asking for details of the applicant's officers (directors or, in the case of LLPs, designated members), its shareholders and participants. Where applicable, we are also asking for details of the officers of the applicant's parent and associated companies or LLPs etc.

If any of the individuals named in your responses are known by more than one name/version of their name, all names must be provided.

Certain persons are disqualified from holding a C-DSP licence. This section asks the questions which enable us to consider this for those types of disqualification which apply specifically to bodies corporate. It also asks questions which are relevant to our assessment of the applicant's fitness and properness to hold a C-DSP licence.

Before completing this section of the form, you should read Ofcom's guidance on the definition of 'control' of media companies. Throughout this section, "control" has the meaning it is given in Part I of Schedule 2 of the Broadcasting Act 1990.

The response boxes and tables should be expanded or repeated where necessary, or provided in a separate annex.

'Officerships' in this section refers to: directorships of bodies corporate, designated memberships of LLPs, or membership of a governing body of an unincorporated association (including partnerships).

## **Applicant information and contact details**

2.1	Name of applicant	(i.e. the	body corporate	that will h	hold the	licence):
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Select Radio Limited

2.2 Company registration number stated on Companies House:

11869911

2.3 For UK registered companies, the address of the applicant's registered office stated on Companies House.

For non-UK registered companies, the principal office address:

40C Trewsbury Road, London, United Kingdom, SE26 5DN

2.4	If a UK registered company, is the current Memorandum and Articles of Association document available on the Companies House website?				
	XYes	□No			
	If no, please submit the up to date document and indicate you have done so in the checklis in Section 4 of Part B.				
2.5	Contact details of the individual duly authorised by the applicant for the purposes of making this application. This individual should be the company secretary, a director or (if an LLP) designated member.				
		e an agent completing the form on behalf of the applicant please do not enter your ere – see paragraph 2.25 of the <u>guidance notes</u> ).			
Full n	iame	Jake Smith			
Job ti	itle	Technical Director			
Addr	ess	40C Trewsbury Road, London, United Kingdom, SE26 5DN			
Telep	hone	7447533556			
Mobi	ile				
Email	l	jake@selectradioapp.com			
2.6	6 If the proposed Licensed Service has/will have a website, please provide the website address below.				
	selectr	adioapp.com			
2.7	How will the service be financed? If the applicant is receiving, or is likely to receive, any form of funding and/or financial assistance to establish and maintain the service, please provide details of who is providing that funding/financial assistance and the extent of it.				
	If you are receiving funding from, or on behalf of, a source that could be considered a political organisation or a religious body, you must set out the nature of that organisation here.				
	Sponsorship, advertising, subscriptions, grants, donations				

# Ownership and control of the company which will hold the licence

# Details of officers, participants and shareholders of the applicant

2.8 Complete the following table, expanding it if necessary, to provide the following details for each director or designated member of the applicant (i.e. the body corporate that will hold the licence):

Full name of individual	Correspondence address <sup>1</sup>	Country of residence	Other officerships held (and nature of the business concerned)	Other employment
Thomas Patrick Marley	40C, Trewsbury Road, London, United Kingdom, SE26 5DN	United Kingdom		
Jake Smith	40C, Trewsbury Road, London, United Kingdom, SE26 5DN	United Kingdom		
Georgia Charlotte Rowe	39 Henry House, Ringers Road, Bromley, United Kingdom, BR1 1AA	United Kingdom		
Joshua Robert Stokely	15 Penn Close, Taverham, Norwich, United Kingdom, NR8 6NL	United Kingdom		

2.9 Complete the following table, expanding it if necessary, to list all bodies which hold or are beneficially entitled to shares, or who possess voting powers, amounting to more than 5% in the applicant ("participants"). If you are unable to provide a complete answer to this

<sup>&</sup>lt;sup>1</sup> This should be the same address as is held and published by Companies House.

question in relation to beneficial owners, please state whether you have any reason to suspect the existence of any beneficial owners.

Full name of >5% participant (existing and pro-posed)	Number of shares	Total investment (£s)	Total investment (%)	% of voting rights
Thomas Patrick Marley	N/A	N/A	N/A	50.00%
Georgia Charlotte Rowe	N/A	N/A	N/A	50.00%

Comments

COMPANY NOT HAVING SHARE CAPITAL

2.10	Complete the following table, expanding if necessary, to identify any entities with which the applicant is affiliated. By affiliated, we mean companies that are related through ownership, either with one company being a minority shareholder in the other, or through multiple companies being owned by a third party.  (If this question is not applicable to the applicant please respond "N/A" in the table.)			
Full n	name of the entity	Address		
N/A				
2.11	<ul><li>Complete the following table, expanding it if necessary, to list any bodies corporate which are controlled by the applicant, and their affiliates:</li><li>(If this question is not applicable to the applicant please respond "N/A" in the table.)</li></ul>			
	name of the entity	Address	Affiliates	
N/A				
Details	s of persons who control t	he applicant		
Details	Details of persons who control the applicant			

2.12 Complete the following table, expanding it if necessary, to list all persons who control the applicant, together with their affiliates. If any persons or bodies control the applicant jointly because they act together in concert (e.g. because of a shareholder's agreement), each such person must be identified here:

(If this question is not applicable to the applicant please respond "N/A" in the table.)

Full name of individual or body	Address	Affiliates
N/A		

2.13 Complete the following table, expanding it if necessary, to list all officerships in other bodies that are held by any individual listed in response to question 2.12, and any affiliates of those bodies. An "officership" refers to being a director of a body corporate, designated member

of a limited liability partnership, or member of the governing body of an unincorporated
association:
(If this question is not applicable to the applicant please respond "N/A" in the table)
11

Full name of individual	Name of body in which officership held	Affiliates of that body
N/A		

2.14 Complete the following table, expanding it if necessary, to list all bodies corporate which are controlled by any body corporate listed in response to question 2.12, and their affiliates:

(If this question is not applicable to the applicant please respond "N/A" in the table)

Full name of body corporate listed in 2.11	Body corporate controlled	Affiliates of body corporate controlled
N/A		

2.15 In relation to each body corporate identified in response to question 2.12, complete the following table, expanding it if necessary, to list all bodies which hold or are beneficially entitled to shares, or who possess voting powers, amounting to more than 5% in the body corporate concerned (i.e. "participants"). You may, but are not required to, exclude from this table any bodies listed in response to question 2.12. If you are unable to provide a complete answer to this question in relation to beneficial owners, please state whether you have any reason to suspect the existence of any beneficial owners.

(If this question is not applicable to the applicant please respond "N/A" in the table)

Name of body corporate identified in response to question 2.11				
Full name of >5% participant	Number of shares	Total investment (£s)	Total investment (%)	% of voting rights
N/A		,		0 11
,				
Comments				

# Involvement of the applicant in specified activities

2.16 Please state below whether the applicant, or any of the directors, shareholders or other individuals named above, including their associates (i.e. directors of their associates and other group companies), is, or is involved in, any of the below, and the extent of that interest.

Activity	ı/involvement	Yes / No	Please state who is involved; the name of the body/individual/agency they are involved with; and the extent of their involvement
a)	A local authority	No	
b)	A body whose objects are wholly or mainly of a political nature, or which is affiliated to such a body	No	
c)	A body whose objects are wholly or mainly of a religious nature; <sup>2</sup>	No	
d)	An individual who is an officer of a body falling within (b) or (c);	No	
e)	A body corporate which is an associate (as defined in paragraphs 1(1) and 1(1A) of Part I of Schedule 2 to the Broadcasting Act 1990) of a body falling within (b) or (c);	No	
f)	An advertising agency or an associate of an advertising agency	No	

<sup>&</sup>lt;sup>2</sup> Please refer to Sections 3 to 5 of <u>Ofcom's religious guidance note</u> for details on how we determine the eligibility of religious bodies to hold certain broadcasting licences.

	<b>Details of</b>	f applications,	licences and	sanctions
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Is the applicant (i.e. the lofcom?	body cor	porate that will hold the licence	) a current licensee of		
Xyes □No					
If yes, please provide the	licence	details expanding the table if ne	ecessary:		
ce number	Name o	Name of multiplex			
DP104518BA/1		Trial			
• • • • • • • • • • • • • • • • • • • •	•	orporate that will hold the licen	ce) held an Ofcom		
Xyes □ No					
If yes, please provide the details expanding the table if necessary:					
ce number	Name o	e of service or multiplex			
2883BA/2	Select F	Radio (Analogue FM)			
DP104518BA/1		tadio (DSP, SSDAB London Trial)			
involved in an Ofcom-lice			dcasting licence or been		
		11			
Dates licence was held o of involvement	r dates	Licence number (if known)	Name of service or multiplex		
November 2021 - prese	nt	CR102883BA/2	Select Radio		
April 2022 - present		DP104518BA/1	Select Radio		
	No Styles Style	Name of the licence	If yes, please provide the licence details expanding the table if new tenumber  Name of multiplex  London Trial  Has the applicant (i.e. the body corporate that will hold the licent broadcasting licence before?  Xyes No  If yes, please provide the details expanding the table if necessary tenumber  Name of service or multiplex  Select Radio (Analogue FM)  Select Radio (DSP, SSDAB London Trial)  Has anyone involved in the proposed service held an Ofcom broad involved in an Ofcom-licensed broadcast service before?  Xyes No  If yes, please provide the details expanding the table if necessary the please provide the details expanding the table if necessary to be service was held or dates of involvement  November 2021 - present  CR102883BA/2		

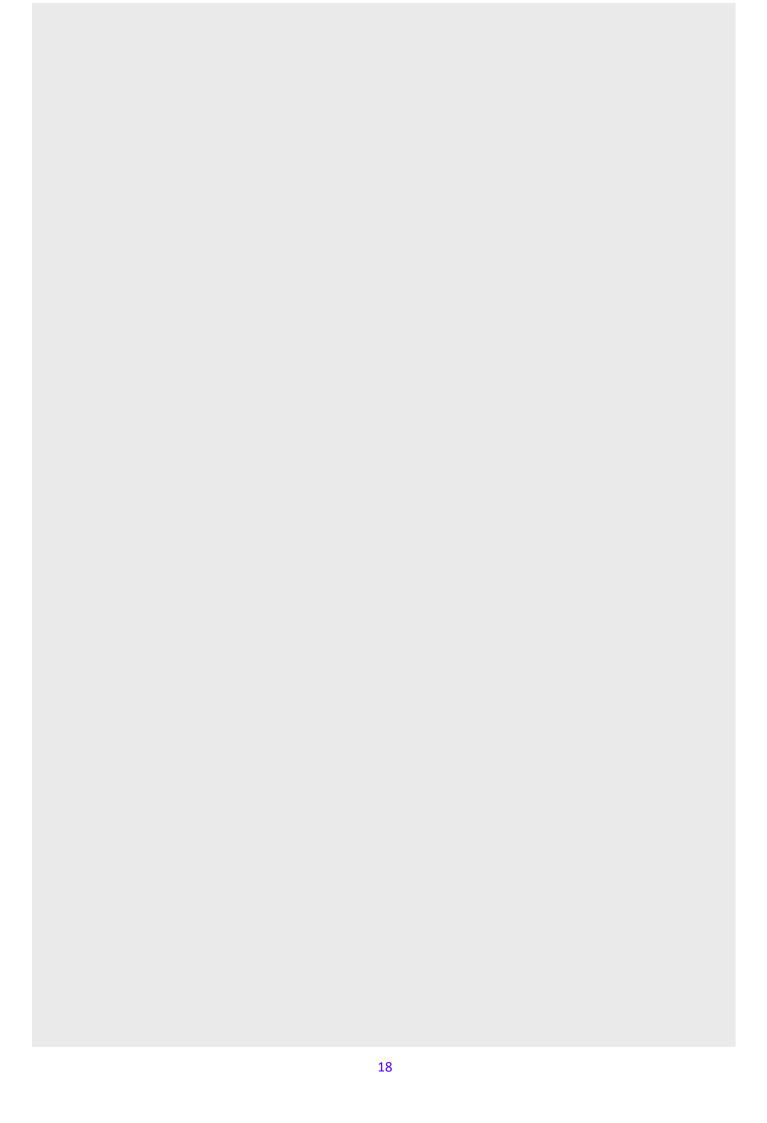
	Ofcom licensee?	
	Xyes □No	
	If yes, please provide the	e licence details expanding the table if necessary:
Licen	ce number	Name of service or multiplex
CR10	2883BA/2	Select Radio
DP10	)4518BA/1	Select Radio
2.21	licensee or by any perso Broadcasting Act 1990) v	body corporate that will hold the licence) controlled by an existing n who is connected (within the meaning of Schedule 2 to the with an existing licensee (i.e. as a "participant")?
	□Yes XNo	
	If yes, please provide the	e following information, expanding the table if necessary:
Licen	ce number	Name of service or multiplex
N/A		
2.22	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or	ny person(s) controlling the applicant - made any other application essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee the of its predecessor regulators)?
2.22	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or Yes XNo	essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee ne of its predecessor regulators)?
	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or Yes XNo If yes, please provide the	essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee ne of its predecessor regulators)?
Licen	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or Yes XNo	essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee ne of its predecessor regulators)?
2.22 Licen N/A	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or Yes XNo If yes, please provide the	essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee ne of its predecessor regulators)?
Licen	to Ofcom (or its predece and the Radio Authority) revoked by Ofcom (or or Yes XNo If yes, please provide the	essor broadcast regulators – the Independent Television Commissi ) for any licence which has since been surrendered by the licensee ne of its predecessor regulators)?

2.23	pending in	vestigatio	on by any	son(s) controlling the statutory regulator t of any broadcast-r	y or go	vernment bod	•
	□Yes	XNo	<b>o</b>				
	If yes, plea	se provid	e the foll	owing details expan	ding th	ne table if nece	essary:
	ce number (d valent)	or	Name o	f service or ex	Det	ails of the inve	stigation
N/A							
	statutory s other juriso			vening a condition o	of a bro	padcasting lice	nce in the UK or any
	If yes, plea necessary:	se provid	e the foll	owing details relatir	ng to e	ach sanction ex	xpanding the table i
	ce number quivalent)	Name o	of service iplex	Nature of the breach	Sanc	tion imposed	Date sanction imposed
N/A							
2.25	Has the ap		•	erson(s) controlling tence?	:he app	olicant – ever b	een convicted of an
	□Yes	XNo	0				
	If yes, plea	se provid	e the foll	owing details:			
	Full name			Date of conviction/a dd/mm/yy)	ction	Penalty	
	N/A						

2.26	Please provide any further information you hold, relating to the past conduct of the applicant or those individuals listed, in regulatory matters or in matters going to honesty and/or compliance, which may be relevant to Ofcom's consideration of whether or not the applicant is fit and proper to hold a broadcast licence. If the applicant or the form signatory fails without reasonable excuse at this point to declare any matter of which Ofcom subsequently becomes aware, and which we do consider to be relevant to the applicant's eligibility to hold a licence, we will take it into account in determining the question of whether the applicant/licensee remains fit and proper to hold a licence.
	whether the applicant/licensee remains fit and proper to hold a licence.

If you have no information to provide, please respond "N/A".

N/A			



# 3. The proposed service

### About this section

This section asks you to describe your proposed service, including the Key Commitments you propose to include in your licence. This includes your service name, multiplex name and character of service, in addition to standard commitments that all C-DSP licensees need to abide by. Holders of an existing analogue community radio licence to be a simul-cast on the proposed C-DSP service can replicate the existing analogue key commitments as it is our expectation that the key commitments for simulcast services are to be in keeping with one another. If a licence is granted, the information you provide in this section will be used to form the basis of the annex to your licence. You will only be authorised to broadcast what is detailed in the annex of the licence.

In this section, you will also need to set out how your service will provide social gain, community participation and how you will be accountable to the target community. This is in line with statutory requirements for the granting of C-DSP licences. The information provided in this section is also the basis on which decisions are made.

If you hold, or intend to hold, multiple C-DSP licences, the answers given in this section and the intended delivery of your Key Commitments must apply to the locality in which your proposed service will broadcast (as set out in the Draft Key Commitments in this application form).

# Your proposed service and target community

3.1	what is the proposed service name?

3.2 On which radio multiplex service do you intend to broadcast? If the relevant radio multiplex licence has not yet been awarded, please state the name of the area that the multiplex

service is intended to cover, as defined in the multiplex licence advertisement.

South London SSDAB

Select Radio

3.3 Where is your proposed studio located? Please note that this must be located within the coverage area of the small-scale radio multiplex service identified in answer to 3.2 (or the advertised area for a small-scale radio multiplex service that has not yet been awarded).<sup>3</sup>

Unit 11

Franthorne Way

London

SE6 3BX

<sup>&</sup>lt;sup>3</sup> If you propose to provide your service on a local, rather than a small-scale, radio multiplex service, there is no requirement for your studio to be located within the licensed area of that local radio multiplex service.

3.4	If the proposed service is a simulcast or corresponding service of an existing licensed radio service, please list that below and provide the licence number.
	CR102883BA/2 Select Radio
3.5	What is the target community of the service? Please include the geographical area that you wish to serve in addition to the interests or characteristics that define your target community. The area you wish to serve must be geographically located within the cover-age area of the radio multiplex service on which you intend to broadcast. <b>Answer in fewer than 400 words</b> .
	South London Electronic Music 18-45
3.6	How will you ensure that your proposed C-DSP service is run on a not-for-profit basis? Please give details of specific measures or arrangements in place to ensure this, and how any profit will be wholly and exclusively used for securing or improving the future provision of the service, or for the delivery of social gain. <b>Answer in fewer than 400 words</b> .
	Community engagement, volunteering, training. The service is funded and run not-for-profit since launch in 2021.
Socia	l gain
3.7	What community benefits will your service bring to your target community(ies) and, if applicable, the general public. Please include summaries of evidence to support your answer, including details about other organisations you intend to work with. <b>Answer in fewer than 500 words</b> . Please do not provide names of individuals in your answer.
	Catering for Electronic music fans with regular industry news, events and workshops for DJs, alongside the 24/7 music output.

3.8	Please summarise how your service will facilitate discussion and the expression of opinion.  Answer in fewer than 200 words.
	Regular engagement with listeners via social media, whatsapp and SMS.
3.9	How will you ensure that members of your target community(ies) can gain access to the facilities used to provide your service, and receive training in using these? In particular, please set out how this will be done practically, formally and/or informally. <b>Answer in fewer than 400 words</b> .
	DJ workshops, new talent features and guest shows. We are launching a creative space where people can learn the skills to DJ and produce a radio show.
3.10	How will your service provide better understanding of your target community and the strengthening of links within it? <b>Answer in fewer than 200 words</b> .
	Regular discussions with listeners and industry professionals where we can bring them together, both on-air, on social media, and in real life.
3.11	Please summarise the relevant experience of the group or its members in activities related to the provision of social gain or other relevant non-broadcast areas (such as third sector, training or education). <b>Answer in fewer than 200 words</b> .
	Members of the group have experience in the entertainment and music industries in addition to education and social work.

# **Participation**

3.12 How do you propose to ensure that members of your target community(ies) are given opportunities to participate in the operation and management of the service? **Answer in fewer than 400 words**.

We are opening a creative space where we will not only run DJ & radio workshops but also podcasting and radio production and management.

# **Accountability**

3.13 How will members of your target community contact your service and influence its operation? **Answer in fewer than 300 words**.

Via the studio contact, social media, telephone and email.

3.14 How will suggestions and/or criticisms from members of your target community(ies) be considered and acted upon? **Answer in fewer than 300 words**.

Regular meetings to discuss feedback received, any required actions and responses.

# **Draft Key Commitments**

Below is an example of the licence annex where the Key Commitments appear. Should a licence be awarded, the entries you provide below will form the Key Commitments section of your licence. Holders of a community radio analogue licence that is to be simulcast, or a corresponding service, are expected to provide key commitments that are in line with their existing service(s). As such, applicants may refer to the existing key commitments of the relevant simulcast or corresponding service(s) to ensure that the draft below is in line with those of the existing service(s).

Please provide entries where specified in **BOLD** below. The information you enter here should reflect your answers to Sections 3 and 4 of the Part A of your completed Application Form. This will form the basis of your Key Commitments alongside the mandatory text in italics. Do not amend the text in italics as every service is required to comply with these requirements, but the details of how each service does so do not need to be included in the Key Commitments.

### **ANNEX TO LICENCE**

### LICENSED SERVICE NO tbc

Licensed Service	<b>SELECT RADIO</b> (the on-air name of the programme service as in question 3.1 of this application)>
Service	<select radio=""> is a radio service intended to serve</select>
Description	NOTE: The next 3 headings below are the components of the 'character of service'.
	<electronic 18-45="" aged="" fans="" music=""> in</electronic>
	<south london=""> NOTE: this can be all, or a subset of, the area covered by the radio multiples service described in the next column&gt; ("the target community") by</south>
	<delivering a="" focused="" industry="" music="" news,<="" p="" radio="" service="" with=""> EVENTS AND INFORMATION RELEVANT TO THE AUDIENCE describe in no more than 50 words&gt;</delivering>
	The studio of the Licensed Service is located within the coverage area of the Small-Scale Radio Multiplex Service identified above (n.b. the Licensee will not be in breach of this requirement if an existing studio ceases to fall within the coverage area merely as a result of technical changes to the Small-Scale Radio Multiplex Service outside the control of the Licensee).
	The Licensed Service shall have the characteristics of a Community Digital Sound Programme Service as set out in the 2019 Order and, in so doing, shall achieve the following objectives:
	the facilitation of discussion and the expression of opinion,

	<ul> <li>the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and</li> </ul>
	<ul> <li>the better understanding of the particular community and the strengthening of links within it.</li> </ul>
	Members of the target community shall contribute to the operation and management of the service.
	The service shall have mechanisms in place to ensure it is accountable to its target community in the specific area or locality.
Transmission Schedule	24/7 output with the aim of 18 hours of live programming per day
Multiplex	<south (as="" 3.2="" advert):="" application,="" as="" broadcast="" dab="" if="" in="" licence="" local="" london="" multiplex="" of="" on="" or="" per="" plans="" question="" radio="" scale="" small="" small-scale="" specify="" station="" the="" this="" to=""></south>

# 1. Compliance of the service

### About this section

This section asks you to describe the compliance arrangements for the proposed licensed service, i.e. the arrangements which the applicant will put in place to ensure that the content it proposes to broadcast will comply with the relevant regulatory codes and rules for programming and advertising. These include:

- The Ofcom Broadcasting Code
- The BCAP Code: the UK Code of Broadcast Advertising
- The Regulation of Premium Rate Services Order

Condition 17 of a C-DSP licence requires that you have compliance procedures in place, and this section asks that you demonstrate your ability to meet this licence condition.

Before completing this section of the form you should read Section 4 of the <u>C-DSP guidance notes</u>, where you will also find links to the codes and rules listed above.

1.1 Please give details of all compliance training (including dates) the person named in response to either question 2.3 or 2.5 in Part B (i.e. the individual who holds overall responsibility for compliance of the service) has received in the relevant codes and rules (for example, those referred to in the box at the start of this section).

November 2021, Broadcasting Code, BCAP, PRSO, updated January 2025

1.2 Please give details of any practical compliance experience (including dates) the person named in response to either question 2.3 or 2.5 in Part B (i.e the individual who holds overall responsibility for compliance of the service) has with respect to the relevant codes and rules.

December 2021, issuing and explaining of Broadcasting Code to volunteers and members.

1.3 For each role within your compliance team please provide job title and a brief description of the functions of the role specific to ensuring compliance of the proposed service. Please do not give names of individual members of staff – this question relates to job roles rather than currently employed individuals.

Programming Director – ensures that those on-air abide by the broadcasting code Digital Programming Director – ensures advertising adheres to BCAP and PRSO

How does the applicant intend to formally train staff in compliance procedures? Please include details of the compliance training that will be given to those responsible for live programming, including compliance staff, presenters and producers.
All members are on-boarded and trained with the broadcasting code.
Will the training described in response to question 4.5 be mandatory for all staff and volunteers? If not, outline who will receive it.
Broadcasing Code Compliance training is mandatory for everyone.
It is a licence requirement that a licensee must ensure that all programming on its servic (broadcast at any time of the day or night) complies with Ofcom's codes and rules (e.g. Ofcom's Broadcasting Code, which sets requirements on standards to be observed in programme content for the protection of the public).
a) Set out in detail below the systems the applicant intends to have in place to ensure i will be able to comply with the codes and rules when the service is broadcasting live content. Your response should include details of what you will do to prepare present and guests pre-broadcast and the process for ensuring that any non-complaint conte is dealt with swiftly during the broadcast.
All presenters undergo training of the broadcasting code and all guests are also advised of the code. All content is recorded and any non-compliant content is immediately removed.
b) Set out in detail below how the applicant intends to ensure that pre-recorded mater will comply with Ofcom's codes and rules. Pre-recorded content could include, for example, material obtained from, or streamed from, third party sources as well as content produced by the licensee.

1.7 Please set out how you will ensure the ongoing delivery/compliance of the **on-air** character of service as set out in the Key Commitments. This should be focused on the content you will broadcast on the station.

In your answer, please ensure you include details on each of the following points:

- a) How you will monitor that the character of service is being delivered;
- b) who will be responsible for monitoring this;
- c) how often will they monitor it;
- d) how you ensure this information is published; and
- e) where the information will be published/made publicly available.

Daily monitoring of output by the programming team with regular scheduling meetings and advising presenters where appropriate. This information will be shared in the regular newsletter and on the website where appropriate.

1.8 Please set out how you will ensure the ongoing delivery/compliance of the **off-air** social gain activities as set out in the Key Commitments.

In your answer, please ensure you include details on each of the following points:

- a) How you will monitor that off-air social gain activities are being delivered;
- b) who will be responsible for monitoring this;
- c) how often will they monitor it;
- d) how you ensure this information is published; and
- e) where the information will be published/made publicly available.

Regular meetings, at least quarterly, to look at social gain whilst closely monitoring activities in between meetings and holding additional meetings where appropriate. Information will be published in the newsletter and on the website where appropriate.

1.9 What language(s) does the applicant intend to broadcast in?

For each language listed in response to question 4.9 please provide details of he compliance team member(s) are fluent in each language and will be responsible that content broadcast in that language complies with the Ofcom's code and rudo not give names of individual members of staff.  All members are fluent in English.	
compliance team member(s) are fluent in each language and will be responsible that content broadcast in that language complies with the Ofcom's code and rudo not give names of individual members of staff.	
All members are fluent in English.	e for ensuring

# 2. Declaration

## **About this section**

This form must be submitted by the applicant named in response to question 2.2. An agent may not sign the form.

The person authorised to make the declaration on behalf of the applicant must print their name and must be one of the following:

- A director of the company or the company secretary where the applicant is a company.
- A designated member where the applicant is a Limited Liability Partnership.

The declaration must also be dated.

- 2.1 I hereby apply to Ofcom for the grant of a licence for the community digital sound programme service described above and declare that the information given in this application form is, to the best of my knowledge and belief, correct.
- 2.2 I further declare and warrant:
  - a) that I am not a disqualified person within the meaning of that expression as defined in Part II of Schedule 2 to the Broadcasting Act 1990, as amended, or as a result of a disqualification order under Section 145 of the Broadcasting Act 1996;
  - that having made all reasonable enquiries neither the applicant nor any person controlling the applicant, as a result of the grant to me of the licence, breach any requirement of Schedule 14 to the Communications Act 2003 with regard to the accumulation of interests in broadcasting services or to the restrictions on cross-media interests; and
  - c) that the applicant is not disqualified by virtue of the provisions of section 143 (5) of the Broadcasting Act 1996 in relation to political objects and the provisions of section 144 (3) of the Broadcasting Act 1996 in relation to the provision of false information or through the withholding of information with the intention of misleading Ofcom; and
  - d) that no director or person concerned directly or indirectly in the management of the applicant is subject to a disqualification order as defined by section 145 (1) of the Broadcasting Act 1996.
- 2.3 I understand that Ofcom reserves the right to revoke the licence (if granted) if at any time any material statement made to Ofcom is found to be false and to have been by the applicant or any member or officer thereof knowing it to be false. I also understand that under sections 144 and 145 of the Broadcasting Act 1996, the provision of false information could incur a criminal conviction and a disqualification from the holding of a Broad-casting Act licence. I further certify that, to the best of my knowledge, any matters which might influence Ofcom's judgement as to whether the directors and any other individuals and/or bodies corporate with substantial involvement in this application are fit and prop-er persons to participate in a radio licence, have been made known to Ofcom.

Full name (BLOCK CAPITALS) of the applicant or person authorised to make the application o
behalf of the applicant:

JAKE SMITH

# Date of application:

24<sup>th</sup> July 2025

I am authorised to make this application on behalf of the applicant in my capacity as company director.

You also need to complete the <u>confidential section (Part B) of the application</u> <u>form</u>.