

United Kingdom ship radio or United Kingdom ship portable radio licence application - OfW347

For a quicker service you can make changes directly online at <https://ofcom.force.com/licensingcomlogin>. Registering is easy and we have published guidance to help you. This entitles you to a free licence.

Who should use this form?

You may use this form to apply for a UK ship radio licence or a UK ship portable radio licence.

Conditions

Under the Wireless Telegraphy Act 2006, you must have a licence issued by Ofcom before you establish or use any ship radio and ship portable radio equipment.

Registering

Please note that ship radio and ship portable radio licence applicants are encouraged to register and apply for and print their radio licences via the Ofcom website www.ofcom.org.uk.

Communication preference

Where possible, we send correspondence to licensees electronically. This is quicker for you and cheaper for us. By applying on-line and providing your email address, we assume that you wish to receive correspondence and notifications relating to Wireless Telegraphy Act licences electronically and not on paper.

If you do not wish to receive documents electronically, you must opt out by ticking the 'Letter' box.

Completing this form

When completing this application please refer to the notes and complete in dark ink in BLOCK CAPITALS.

All fields are mandatory unless stated otherwise.

Important

Maritime radio transmitting radio equipment may be operated only or under the direct supervision of the holder of the appropriate Maritime Radio Operator's Certificate or Competence and Authority to Operate. Details of these are available from the Maritime and Coastguard Agency (MCA).

The radio equipment is covered by this licence must meet certain performance requirements as described in Section 4 of the guidance notes.

Payment

Payments must include all bank charges. If Ofcom does not receive full payment, it will return any partial payments received.

How we use your data

We require this information in order to carry out our licensing duties under the Wireless Telegraphy Act 2006.

Please see Ofcom's General Privacy Statement for further information about how Ofcom handles your personal information and your corresponding right: www.ofcom.org.uk/about-ofcom/foi-dp/general-privacy-statement

The information held by Ofcom will be updated as appropriate by relevant numbering records provided by Inmarsat, Accounting Authority Identification Code records by the (Maritime Radio) Accounting Authorities and EPIRP/PLB records provided by the MCA.

The information provided by Ofcom to the International Telecommunications Union (ITU) and the Maritime and Coastguard Agency (MCA) to assist in Search and Rescue operations and to help ensure that the information held by the ITU and MCA is accurate and up to date. This information may also be provided by Ofcom to law enforcement agencies (such as the police) for crime and taxation purposes as well as the Maritime Administrations MCA Channel Islands and the Isle of Man. We will keep your information confidential and will not disclose it to third parties, except where we are required to do so by law or where we have obtained your consent in advance.

Please note that in general, licensing details of ship portable radio licences are not sent to the ITU.

For help contact:

Ofcom
FAO Spectrum Licensing
PO Box 1285
Warrington
WA1 9GL

E-mail: spectrum.licensing@ofcom.org.uk
Website: www.ofcom.org.uk/manage-your-licence
Telephone: 020 7981 3131

A. Application purpose

A1. Please tick the relevant box:

Ship radio licence

Ships portable radio licence

Limited to one set of certain types of portable radio equipment (e.g. EPIRBs/PLBs), whilst not limited to use on a vessel. For use in UK terrestrial waters.

Please note that licences are not transferable and in the case of a ship radio licence, a transferred or disposed of vessel must be treated as a 'Surrender' whilst a newly acquired vessel (whether new or old) must be treated as a new licence application.

B. Applicant details

B1. Customer reference number

If you are an existing licensee, please provide your customer reference number and go to question B.4. If not, please complete all sections.

B2. Who is the licence to be issued to?

A licence can only be issued to a legal entity. Ofcom recognises the following types of entity.

Please tick the relevant box:

Crown Body

NHS Scotland

Individual or Sole Trader

Government

Non-UK Company/PLC

Unincorporated Association

Incorporated Association

Non-UK Government/
Administration

University/Educational

Limited Company/PLC

Partnership

Community Interest Company

Local Government

Public Body

Royal Charter

NHS England and Wales

Registered Charity

NHS Northern Ireland

Religious Body

Individual or Sole Trader

Full name

Partnership

Full name

NB: For a partnership, please give the full name of one partner (who must also sign the declaration of this form and supply a list of all the full names of all the other partners in the declaration).

Limited or Public Limited Company/Incorporated Association

Name

Company registration
number

Registered Charity

Name

Charity registration
number

If your organisation is a registered charity, does it have as its objective, the safety of human life in an emergency?

Yes

No

Other legal entity

Name

Registration number
(where applicable)

B3. Licensee name and address

- Companies should use the registered address from <http://www.companieshouse.gov.uk>
- Registered charities should use the address from <http://www.gov.uk/government/organisations/charity-commission>

For all other Licensees, please use your main business address

Name	<input type="text"/>		
Trading name	<input type="text"/>		
Address	<input type="text"/>	Tel. no.	<input type="text"/>
	<input type="text"/>	Mobile	<input type="text" value="optional"/>
	<input type="text"/>	Fax no.	<input type="text" value="optional"/>
Postcode	<input type="text"/>	Email	<input type="text" value="optional"/>
Country	<input type="text"/>		

Please indicate your communication preference Email Letter

B4. Licence contact name and address (where different from above)

Licensing documentation and correspondence will be sent to this address.

Name	<input type="text"/>		
Address	<input type="text"/>	Tel. no.	<input type="text"/>
	<input type="text"/>	Mobile	<input type="text" value="optional"/>
	<input type="text"/>	Fax no.	<input type="text" value="optional"/>
Postcode	<input type="text"/>	Email	<input type="text" value="optional"/>
Country	<input type="text"/>		

Please indicate your communication preference Email Letter

B5. Contact name and address for payments, billing, or account queries (where different from above)

NB: This is the person who will receive invoices and reminders when payments are due.

- Do not include payment with this form, as you will be invoiced later

Name	<input type="text"/>		
Address	<input type="text"/>	Tel. no.	<input type="text"/>
	<input type="text"/>	Mobile	<input type="text" value="optional"/>
	<input type="text"/>	Fax no.	<input type="text" value="optional"/>
Postcode	<input type="text"/>	Email	<input type="text" value="optional"/>
Country	<input type="text"/>		

Please indicate your communication preference Email Letter

B6. If you are applying via a third party (e.g. radio supplier, consultant etc.) please complete the following:

Name

Address

Postcode

Country

Tel. no.

Mobile

Fax no.

Email

Please indicate your communication preference Email Letter

Please tick if you would like a copy of the licence to be sent to your third party supplier

C. Vessel details (ship radio licence only)

C1. Name of vessel

C2. Has the vessel previously been issued with a ship radio licence?
 Yes: Go to question C3 No: Go to question C5 Unsure: Go to question C5

C3. State the vessel's callsign
See 'Ship radio guidance notes for licensing'

C4. State the vessel's MMSI number
See 'Ship radio guidance notes for licensing'

C5. Have you changed the vessel's name? Yes No
If yes, state previous name

C6. Previous owner's name and address:

Name

Address

Postcode

Country

Tel. no.

Mobile

Fax no.

Email

C7. Indicate the intended use of the vessel Please tick the relevant box:

i.e. the general classification, see 'Ship guidance notes for licensing'.

- | | |
|--|--|
| <input type="checkbox"/> Pleasure ship (code PL) | <input type="checkbox"/> Official service ship (code GV) |
| <input type="checkbox"/> Ship of a fishing fleet (code FV) | <input type="checkbox"/> River vessel (code NF) |
| <input type="checkbox"/> Merchant ship (code MM) | <input type="checkbox"/> Rescue vessel (code SV) |
| <input type="checkbox"/> Naval ship (code NS) | <input type="checkbox"/> Unspecified (code XX) |

C8. State type of vessel

i.e. the individual classification e.g. yacht, motorboat, trawler, etc. see 'Ship guidance notes for licensing'.

C9. What is the vessel's gross tonnage or if an open boat the vessel's approximate weight?

One ton equals 100 cubic feet of total enclosure space or internal capacity of the vessel.

C10. State the maximum number of persons carried

C11. Does the vessel have a Selcall number?

Yes No

If yes, state the Selcall number

C12. If you have an agreement with the Maritime Radio Accounting Authority (MRAA), give its Accounting Authority Identification Code (AAIC)

C13 If you have a separate entity (MRAA) for Inmarsat communications, state the Accounting Authority Identification Code (AAIC)

If the vessel is registered with an official body, supply the following details (see 'Ship radio guidance notes for licensing'). If not go to the next section.

Please note that Ofcom cannot licence vessels registered in countries other than the UK, Isle of Man, and the Channel Islands.

C14. Supply the following details if applicable:

Port of registry Name	<input type="text"/>
Official number (IMO)	<input type="text"/>
Small Ship registry (SSR) number	<input type="text"/>
Fishing vessel identification	<input type="text"/>

D. Additional information (ship radio licence only) (optional)

The following information is collected for inclusion in the International Telecommunications Union's (ITU) MARS Database – see Section 10 of the guidance notes. This information is not mandatory, and failure to supply it will not prevent Ofcom from issuing a licence.

National telex number	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Services available	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Nature of service	<input type="checkbox"/> <input type="checkbox"/>	Hours of service	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**For a ship radio licence go to Section E
For a ship portable radio licence go to Section F**

E. Amendment to radio equipment and vessel name (ship radio licence only)

Complete this section to indicate the quantity of each type of maritime equipment that you intend to use on board the vessel named in Section C. See 'Ship radio guidance notes for licensing'.

No. (Qty)	Type of equipment	Frequencies (in accordance with the relevant ITU Radio regulations and ITU-R Recommendations)	ITU Category
	VHF fixed	156 to 163 MHz	V
	VHF DSC	156 to 163 MHz	V
	VHF portable	156 to 163 MHz	V
	MF/WT	Radio telegraphy (MF/WT) 415 to 535 kHz	X
	MF/WT	Radio telegraphy (MF/WT) 1,605 to 4,000 kHz	Y
	HF/WT	Radio telegraphy (HF/WT) 4,000 to 27,500 kHz	Z
	MF/RT	Radio telephony (MF/RT) 1,605 to 4,000 kHz	T
	HF/RT	Radio telephony (HF/RT) 4,000 to 27,500 kHz	U
	MF/HF DSC	1,605 to 4,000 kHz and 4,000 to 27,500 kHz	
	AIS transponder	156 to 163 MHz	
	Aeronautical SAR	121.5/123.1 MHz	
	UHF portable	457/467 MHz band (ITU Radio Regulations Article 5.287)	
	Search-and-rescue radar transponder (SART)	9,200 to 9,500 MHz	G
	Radar	2,900 to 3,100 MHz and 9,300 to 9,500 MHz	
	EPIRB	121.5 MHz – see Section 12 of the guidance notes	B
		121.5/243 MHz – see Section 12 of the guidance notes	BC
		406/121.5 MHz – see Section 12 of the guidance notes	EB
	EPIRP	1.6 GHz (L-band) – see Section 12 of the guidance notes (These are becoming obsolete)	F
	PLB	121.5 MHz – see Section 12 of the guidance notes	B
	PLB	406/121.5 MHz – see Section 12 of the guidance notes	EB
	Earth Station in Motion or Earth Station on a Moving Platform (ESOMP)	17.3 GHz to 20.2 GHz 27.5 GHz to 30 GHz	
	Earth Stations in Ku Band (conditions 8 and 9)	14.00 GHz to 14.5 GHz for transmission, 10.70 GHz to 11.70 GHz for reception, 12.50 GHz to 12.75 GHz for reception	
	Mobile Communications on Vessels	880 to 915 MHz 1,710 to 1,785 MHz 1,805 to 1,880 MHz	
	ATIS Equipment for travel in RAINWAT countries	156 MHz to 163 MHz	
	Apparatus programmed with 'Channel 31'	157.55 MHz	
	Radar Target Enhancer	2,900 to 3,100 MHz and 9,300 to 9,500 MHz	

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E. (continued)

No. (Qty)	Type of equipment		Frequencies (in accordance with the relevant ITU Radio regulations and ITU-R Recommendations)										ITU Category			
	MOB Device - DSC/Channel 70 you must supply the MMSI assigned by the manufacturer		156 to 163 MHz	9	7	2										V
	MOB Device – AIS you must supply the MMSI assigned by the manufacturer		156 to 163 MHz	9	7	2										V
	AIS MAR Transmitter you must supply the MMSI assigned by the manufacturer		156 to 163 MHz	9	7	0										V
	EPIRB AIS you must supply the MMSI assigned by the manufacturer		156 to 163 MHz	9	7	4										V
	* Satellite Earth Station equipment	* Primary Inmarsat mobile no. if known (from terminal activation organisation)														
	Satellite Earth Station – Standard A	1														S
	Satellite Earth Station – Standard B	3														S
	Satellite Earth Station – Standard C	4														S
	Satellite Earth Station – Standard Mini C	4														S
	Satellite Earth Station – Standard F															S
	Satellite Earth Station – Standard M	6														S
	Satellite Earth Station – Standard Mini M	7 6														S
	Other Satellite Earth Station(s)															S

As specified in Interface Requirement IR 2016

* If necessary, list additional Inmarsat mobile numbers and Satellite Standard type on a separate page and tick to confirm attachment.

(Receive-only navigational equipment other than radar transponders (e.g. GPS) does not need to be declared on this form.)

Continue to Section G

F. Changes to radio equipment details (ship portable radio licence only)

Please tick the box in column 4 to indicate the type of equipment to be carried. The ship portable radio Licence authorises only one piece of each type of equipment

1. Equipment	2. Frequency Band (MHz)	3. MMSI (see note) or HEX ID (for 406 MHz EPIRBs)								4. Tick as appropriate			
		2	3	5	9								
Hand held VHF radiotelephone	156 to 163	2	3	5	9								
MOB - DSC	156.525	9	7	2									
MOB - AIS	156 to 163	9	7	2									
AIS SAR Transmitter	156 to 163	9	7	0									
EPIRB AIS	156 to 163	9	7	4									
EPIRB or PLB	406 / 121.5												
Personal Locator Beacon	121.5												
Aeronautical SAR equipment	121.5 / 123.1												

Notes

The ship portable radio Licence does not authorise standalone use of radio apparatus. Apparatus must be used in association with a ship (including small craft such as dinghies and kayaks).

You **must** supply a UK MMSI if there is one. This may have been issued by us or programmed in the set by the manufacturer.

Hand held VHF radiotelephones

If you do not supply an MMSI for a hand-held VHF radiotelephone (e.g. because it is new or you do not use DSC) we shall issue one. You must ensure that the MMSI used in the apparatus is the one that we assign on the licence.

MOB and AIS

If you indicate that you will be carrying an MOB DSC, MOB AIS, AIS SAR Transmitter or EPIRB AIS but fail to provide an MMSI for each item carried, we shall contact you for the missing MMSI(s). This may delay your application.

G. 24-hour emergency contact details

To be completed for both ship radio licence and ship portable Licence

G1. Name and address of contact to be used in the event of an emergency (24 hours if possible).

This information **MUST** be supplied and will only be used by Search and Rescue Authorities in an emergency.

Name	<input type="text"/>		
Address	<input type="text"/>	Tel. (home)	<input type="text"/>
	<input type="text"/>	Tel. (business)	<input type="text"/>
	<input type="text"/>	Mobile	<input type="text"/>
Postcode	<input type="text"/>	Fax	<input type="text"/>
Country	<input type="text"/>	Alternative 24-hr emergency Tel.	<input type="text"/>
Email	<input type="text"/>		
Relationship to licensee	<input type="text" value="optional"/>		

H. EPIRB/PLB registration (ship radio licence and ship portable radio licence)

See 'Ship radio guidance notes for licensing'. To be completed by the EPIRB/PLB

H1. Category of Beacon (tick as appropriate)

Device 1 EPIRB PLB

Device 2 EPIRB PLB

H2. Beacon manufacturer's name

(characters must be A-F, 0-9)

H3. Beacon type

(from the label of the beacon)

H4. Beacon serial number

(from the label on the beacon)

H5. Hex ID [15 Characters] (from the label on the beacon)

Device 1

Device 2

If more than two EPIRBs or PLBs are carried, please add these details of the additional devices at the back of this form under 'Additional Information' clearly indicating all the relevant attributes as indicated above.

IMPORTANT: The owner should contact the EPIRB REGISTRY if no acknowledgement is received within two weeks.

The EPIRB Registry

HM Coastguard Southern (Falmouth),
Pendennis Point,
Castle Drive,
Falmouth,
Cornwall,
TR11 4WZ

Tel: +44 (0)1326 211 569

Fax: +44 (0)1326 319 264

Email: UKBeacons@mcga.gov.uk

Website: <http://www.gov.uk/406beacon>

J. Declaration

By signing this form, I confirm that:

- I have read and understood the notes;
- Any information provided is correct and complete to the best of my knowledge and belief;
- I am responsible for compliance with the licence and control and supervision of the radio equipment which is the subject of the licence;
- I have due authority to make this declaration and sign this application;
- My ship is registered in the UK, Isle of Man or Channel Islands or is not registered in any other country;
- Ofcom will revoke any UK Ship Radio Licence issued in respect of a ship registered other than in the UK, Isle of Man or Channel Islands.

I agree to the use of my personal data for the purposes described on page 2 of this form

As the licensee I prefer not to receive electronic correspondence and all licence documentation should be sent to me by post

Signature of licensee

Today's date

D	D	M	M	Y	Y	Y	Y
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Print name

Where to send this form

Please do not include payment with this form, as you will be invoiced at a later date.

Ensure that you enclose all relevant certification and any attached pages as applicable and send to:

Ofcom

FAO Spectrum Licensing

PO Box 1285

Warrington

WA1 9GL

Email: spectrum.licensing@ofcom.org.uk

Website: www.ofcom.org.uk/manage-your-licence

Telephone: 020 7981 3131

Allow 14 days from posting your application for receipt of your licence.

If you need assistance, then please email spectrum.licensing@ofcom.org.uk.

There is also information available on our website at www.ofcom.org.uk.

Empty rectangular area for additional information.

